

Minutes
Water Conservation Commission

February 7, 2019

1. Call to Order:

The meeting was called to order at 5:33 p.m.

2. Roll Call:

Commission Members Present:

Audra Walton
Phil Clark
Sarah Babcock
Shawn Storm, P.E.

Commission Members Absent:

Bill Huynh

Staff Members Present:

Patrick Breen, Water Resources Manager
Paul Lord, Water Conservation Specialist
Paula Riso, Executive Assistant/Clerk to the Board

Audience Members:

None

3. Pledge of Allegiance:

Chair Storm led the Pledge of Allegiance.

4. Oral Communications:

There were no public comments.

5. Consent Calendar:

A. Approve the January 10, 2019 Meeting Minutes:

Vice Chair Clark requested to have the word “refreshed” added to the first sentence in paragraph 3 on page 3 of the minutes so it reads, “...of what was expected of the refreshed Commission.”

Commissioner Babcock made a motion to approve the January 10, 2019 meeting minutes, as amended. Commissioner Walton seconded the motion. With a vote of 4-Ayes, 0-Noes, 0-Abstained, 1-Absent (Huynh), the motion was passed.

6. Action Item:

A. Consider Recommending for Approval by the Board of Directors, the 2019 Water Conservation Public Outreach Event Schedule:

Mr. Breen introduced this item. Mr. Lord reviewed the event schedule and gave the dates of the upcoming events. Commissioner Babcock asked how events get on the calendar. Mr. Lord answered that many of the events the District has attended for years, and if a Commissioner knows of an upcoming event that has a conservation theme, please let him know. He stated that some events, such as Farmer's Markets, can be scheduled at different times during the year. Mr. Breen added that staff availability also plays a role in scheduling events.

Chair Storm asked if there was any tracking on what percentage of customers were reached last year. He stated that he was interested in metrics that track the results of the outreach. Chair Storm said he would like to review the collateral that has been printed to see if any changes need to be made before ordering more prints. He asked when staff could have some information to review. Mr. Breen stated that if the Commission was going wait before forwarding this item to the Board, staff could bring more information to the next meeting.

Chair Storm made a motion to table this item. Commissioner Babcock seconded the motion. With a vote of 4-Ayes, 0-Noes, 0-Abstained, 1-Absent (Huynh), the motion to table was passed.

7. Staff Reports:

A. Receive an Update on the Board Approved New Commissioner Term Length and Changes to the Water Conservation Commission Membership Table:

Mr. Lord introduced this item and reviewed the terms of each of the five positions.

B. Review the Past and Present Water Conservation Budget:

Mr. Lord introduced this item and reviewed the budget with the Commission. Chair Storm asked if staff has looked at the rate of return on investment in toilet rebates. Mr. Breen answered that there was no return for the District. He said that the water savings would offset future supply needs. Chair Storm suggested maybe they should look further into the rebate programs to make sure the District is getting the best rate of return. Chair Storm inquired on system leakage and Mr. Breen stated that staff would bring information to a future meeting.

C. Receive Updated Gallons Per Capita Day (GPCD), Water Production, and Water Consumption Data:

Mr. Lord introduced this item, reviewed the production and consumption data with the Commissioners, and answered their questions.

8. Commission Member Requests for Future Agenda Items:

Chair Storm asked if anyone had any requests for future agenda items.

Vice Chair Clark asked if the District would still attend the March outreach events since the event calendar was tabled. Mr. Breen answered that the event would still be attended by staff.

Chair Storm asked if they could review the billing statement to see if there was space to add information to help customers understand their bill and encourage water conservation. He suggested adding information from the billing statement to the website and asked that they look at ways to improve the website.

9. Commissioner's Comments:

Commissioner Walton and Chair Storm thanked staff for all the information they provided.

10. Adjournment:

The meeting was adjourned at 7:12 p.m.